

**MINUTES OF THE REGULAR MEETING OF THE  
HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES  
Community Commons Building 2012  
1500 West Raab Road, Normal, Illinois  
July 18, 2023, 5:00 pm**

Members Present: Jeff Flessner, Janet Hood, Becky Ropp, Mary Campbell, Josh Crockett,  
Cecelia Long, Andria Merkle, Tom Whitt

Members Absent: None

Other Present: Keith Cornille, Letisha Trepac, Jim Reed, Nora Dukowitz

Chair Becky Ropp called the meeting to order at 5:06 pm.

**ADOPT AGENDA**

Trustee Janet Hood moved to adopt the agenda. Trustee Tom Whitt seconded the motion. The motion passed unanimously.

**PUBLIC COMMENT**

None.

**PRESIDENT'S REPORT**

President Keith Cornille gave an update on enrollment, which is trending in the right direction with still a few weeks remaining before classes start. He shared that our physical therapy assistant students had a 94% pass rate this year on the national licensure exam. Jeremy Bachelor and Robin Bachelor had a recent publication in the South Florida Journal of Development about interpersonal communication in the online second language Spanish classroom. Next week on July 25<sup>th</sup> at 11:30, there is a ribbon cutting for the MCCA instructional space for work ready programs.

President Cornille went over the agenda for the Regular Meeting. He also acknowledged the contributions of Letisha Trepac, VP of Finance and Administration, who will be leaving HCC at the end of the month.

**CONSENT AGENDA**

Trustee Josh Crockett motioned that the Consent Agenda containing the following items be

approved:

- Approval of Bills
- Approval of Minutes: Regular Meeting June 20, 2023 and Closed Session April 25, May 16, and June 20
- Travel Expenses
- Treasurer Appointment
- Authorized Representative Banking Resolution
  - Commerce Bank
  - Regions Bank

Trustee Whitt seconded this motion. The motion passed unanimously.

### **NON-PERSONNEL ACTION ITEMS**

Trepac gave a brief overview of the Physics and FLITE/Industrial Labs items and referred the Board to the information provided to them in their packet.

A motion was made by Trustee Hood and seconded by Trustee Jeff Flessner to pass the approval of projects – Physics and FLITE/Industrial Electricity Labs. The motion passed unanimously.

A motion was made by Trustee Whitt and seconded by Trustee Hood to pass the approval of bids – Physics and FLITE Industrial Electricity Labs at a cost not to exceed \$700,000. The motion passed unanimously.

There was discussion regarding if the contractor/subcontractors on this project meet the BEP target. While this is the State's goal, the contractor/subcontractors do not meet the target. President Cornille noted that many institutions outside of Chicago struggle to meet the state's goals, and HCC is trying to be as proactive as possible.

Trustee Mary Campbell noted the difference in the bids received. Trepac stated that the low bid was vetted and meets all project requirements. The contractor will pay prevailing wage.

### **PERSONNEL ACTION ITEMS**

A motion was made by Trustee Cecelia Long and seconded by Andria Merkle to approve the Monthly Personnel Actions. This motion passed unanimously.

### **MOTION TO ENTER CLOSED SESSION**

Trustee Long motioned to enter Closed Session at approximately 5:34 pm, which was seconded by Trustee Mary Hood. This motion passed unanimously. The reason cited was:

- Self Evaluation: Section 2(c)(16) of 5 ILCS 120

Trustee Merkle made a motion to return to Open Session, which was seconded by Trustee Whitt. This motion passed unanimously, and the Board returned to Open Session at approximately 8:17 pm.

#### **ADJOURNMENT**

A motion was made by Trustee Whitt and seconded by Trustee Hood to adjourn. This motion passed unanimously, and the meeting adjourned at approximately 8:17 pm.

  
Rebecca L. Ropp, Chair

  
Joshua Crockett, Secretary